



**STATE OF ARIZONA**  
**DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**  
DEMA Procurement Office, Building #M5330  
5636 East McDowell Road  
Phoenix, Arizona 85008-3495.

**SOLICITATION NUMBER: M8-0035**

**STATE OF ARIZONA MULTI-HAZARD MITIGATION PLAN UPDATE DEVELOPMENT**

**SOLICITATION AMENDMENT # 1**

**ISSUE DATE: March 26, 2008**

**AMENDMENT**

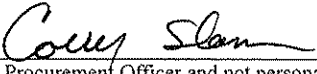
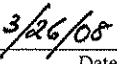
The following changes, additions, and/or deletions are for the above noted solicitation. All other terms and conditions shall remain the same.

**This amendment must be signed and returned with the offer.**

This amendment forms a part of the contractual documents/solicitation and modifies them as follows:

1. **RFP Cover Page (Top page of RFP) – Contract Term – Change to read as follows: “ONE YEAR AWARD”**
- 2.
3. **Term of Contract (Page 7, Item 10) – Changed to read as follows:  
“The term of any resultant Contract shall commence on the date of Notice to Proceed and continue for the period of one year thereafter unless terminated, cancelled or extended as otherwise provided herein.”**
4. **Contract Extension (Page 7, Item 11) – 2<sup>nd</sup> Sentence, delete in its entirety. Replace to read as follows: “And resultant Contract may be extended by a mutual written agreement between the Contractor and the Department.”**
5. **Clarification of Pre Proposal Meeting– As referenced in the Scope of Work, the State of Arizona 2008 Multi-Hazard Mitigation Plan may be supplied to those who intend to submit an offer. Requests for a copy of the CD may be made via email to Karie Ingles @ [karie.ingles@azdema.gov](mailto:karie.ingles@azdema.gov).**
6. **Minimum Experience Level (Page 21, Item 3.1)- Delete the words “in Arizona” in the first sentence of this paragraph.**
7. **Exhibit 2 (Page 22) – ADD Exhibit 2 after Scope of Work.**
8. **Date, time and place for receipt of proposals shall remain unchanged.**

## END OF AMENDMENT

<p>Name and Title of Procurement Officer</p> <p>Corry Slama, C.P.M., CPPB Procurement Manager</p>	<p>Offeror hereby acknowledges receipt and understanding of this amendment.</p>
<p> </p> <p>As Procurement Officer and not personally Date</p>	<p>Signature Date</p>
	<p>Type/Printed Name</p>
	<p>Title</p>
	<p>Company Name</p>
	<p>Address</p>
<p>City State Zip Code</p>	

## Proposed Timelines for State Plan

### 2008

May 1	Anticipated contract award date
June 1	Initial Planning Meeting is held
July 31	Performance progress report due
August 31	Performance progress report due
September 1	25% of plan is developed
September 29	Performance progress report due
October 31	Performance progress report due
November 30	Performance progress report due
December 1	50% of plan is developed
December 29	Performance progress report due

### 2009

January 31	Performance progress report due
February 28	Performance progress report due
March 1	75% of plan is developed
March 30	Performance progress report due
April 1	First draft of plan is developed and delivered to ADEM
April 30	Performance progress report due
May 1	First plan draft returned to contractor by ADEM for changes, if necessary
May 31	Required changes are made by contractor and Plan returned to ADEM

Plan shall be submitted to FEMA when ADEM is satisfied with product. Should FEMA require changes to the Plan at anytime prior to approval, the contractor shall perform work and return Plan to ADEM within a thirty day period.

*NOTE: If contract award date is later than date above - all subsequent dates shall be adjusted accordingly.*